JOB ADVERTISEMENT

SCOPE Tanzania Coordinator

Position	SCOPE Tanzania Coordinator
Organisations	Tanzania Alliance for Biodiversity (TABIO) & SCOPE Tanzania
Network	SCOPE Tanzania / ReSCOPE Network
Duty Station	Tanzania
Employment Type	Full-time
Application Deadline	26 September 2026

About SCOPE Tanzania

SCOPE Tanzania brings together schools, learners, teachers, communities and nine implementing organisations across Mainland Tanzania and Zanzibar to demonstrate practical agroecology, permaculture, biodiversity conservation and climate resilience.

Working through a whole-school approach, SCOPE Tanzania transforms school grounds into living classrooms where students, teachers and families learn — and lead — practical responses to a changing climate.

SCOPE Tanzania is coordinated by TABIO and is part of the wider ReSCOPE network, which connects country chapters across the region to share experience, knowledge and learning.

About the Position

Tanzania Alliance for Biodiversity (TABIO) is seeking a dynamic, organised and committed SCOPE Tanzania Coordinator to provide overall coordination, communication and programme support for the SCOPE Tanzania network.

The Coordinator will work closely with TABIO, implementing organisations, schools, teachers, learners, communities and ReSCOPE partners to strengthen collaboration, facilitate learning and ensure effective delivery of SCOPE Tanzania activities.

Key Responsibilities

- Coordinate the implementation and day-to-day activities of the SCOPE Tanzania network.
- Facilitate effective collaboration among the nine implementing organisations and other network partners.
- Maintain regular communication with schools, teachers, learners, communities and implementing partners.
- Support planning, coordination and monitoring of SCOPE Tanzania programmes and activities.
- Organise network meetings, workshops, learning events and other relevant activities.
- Document programme experiences, success stories, lessons learned and good practices.
- Support knowledge sharing between SCOPE Tanzania and other ReSCOPE country chapters.
- Promote the whole-school approach to agroecology, permaculture, biodiversity conservation and climate resilience.
- Support partners in integrating practical, locally relevant approaches into school and community activities.

- Contribute to programme reporting, documentation and communication materials.
- Maintain an up-to-date database and records of SCOPE Tanzania partners, activities and achievements.
- Represent SCOPE Tanzania/TABIO in relevant meetings, events and stakeholder engagements.
- Support resource mobilisation, partnership development and identification of opportunities to strengthen the network.
- Undertake other coordination responsibilities relevant to the development and growth of SCOPE Tanzania.

Qualifications and Experience

- A university degree in environmental studies, agriculture, education, community development, natural resources management, development studies or a related field.
- At least [3–5] years of relevant professional experience in programme coordination, environmental education, sustainable agriculture, climate resilience, community development or a related area.
- Demonstrated experience working with schools, communities, civil society organisations, development partners or networks.
- Knowledge of agroecology, permaculture, biodiversity conservation, climate change adaptation and/or environmental education.
- Strong coordination, communication and interpersonal skills.
- Experience organising meetings, workshops, training events and multi-stakeholder activities.
- Strong report writing, documentation and presentation skills.
- Good computer skills, including Microsoft Office/Google Workspace and online communication platforms.
- Ability to work effectively with diverse stakeholders across Mainland Tanzania and Zanzibar.
- Ability and willingness to travel as required.

Key Competencies

- Strong leadership and coordination abilities.
- Excellent written and verbal communication skills.
- Partnership-building and networking skills.
- Good organisational and time-management skills.
- Ability to work independently while also contributing effectively to a team.
- Facilitation and knowledge-sharing skills.
- Commitment to environmental sustainability, climate resilience and practical learning.
- Ability to engage effectively with young people, teachers, communities and partner organisations.
- Integrity, initiative, flexibility and a strong commitment to collaborative approaches.

What We Offer

The successful candidate will have the opportunity to contribute to a growing national and regional network working with schools and communities to promote practical solutions for climate resilience, biodiversity conservation and sustainable food systems.

The position will also provide opportunities to work with national and regional partners through the wider ReSCOPE network.

How to Apply

Interested and qualified candidates should submit:

- A cover letter explaining their interest in the position and relevant experience.
- An updated CV, including the names and contact details of at least three referees.

Applications should be submitted to:

Tanzania Alliance for Biodiversity (TABIO)
Email: recruitment@scopetanzania.or.tz
Subject: Application – SCOPE Tanzania Coordinator

Application Deadline

All applications must be submitted by 26 September 2026.

Only shortlisted candidates will be contacted.

TABIO is committed to promoting an inclusive, collaborative and respectful working environment. Qualified candidates of all backgrounds are encouraged to apply.

About TABIO

Tanzania Alliance for Biodiversity (TABIO) coordinates SCOPE Tanzania and works with partners to support biodiversity conservation, environmental sustainability, learning and community-based approaches to building resilient landscapes and livelihoods.